aleddra LED Lighting

Return Merchandise Authorization (RMA) Form

The customer must return the defective products within 45 days from the notification of the replacement shipment. Otherwise, the customer will be held accountable and invoiced for the replacement goods including freight.

Customer Information

Company Name: **Telephone:**

Contact Person: **E-Mail:**

Office Use:
***RMA* #:**
Customer ID:

Product and Return Information

QTY	ALEDDRA PART NUMBER	INVOICE NUMBER	PO#	PROBLEM/REASON FOR RETURN	CUST.RGA#	DATE
	Ship Replacements To:			Related RMA#'s:		
Notes:						

Aleddra Action: ○ **Repair** ○ **Replacement** ○ **Account Credit**

Return Shipping Cost: ○ **Customer** ○ **Aleddra**

Apply Restocking Fee:_____

OFFICE USE ONLY

Results of Testing

Site:		A-CWH		Repair		A-Sales		Disposal	
#	ALEDDRA PART NUMBER	Good	QTY	Repairable	QTY	Demo Use	QTY	Disposal	QTY
1									
2									
3									
4									
5									
6									

Return Information

Date Received: _____ **Testing Confirmed By:** _____

Anticipated or Promised Action

○ **Return for Replacement** **REF #:** _____ **Shipped Date** _____
○ **Issue Credit : INV#** **CM #:** _____
○ **Other:** _____

_____
Processed By ***Date***

_____
Inventory Received By ***Date***

_____
Approved By (Manager) ***Date***

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